



May 21, 2024

Love Animals? Then Come Join Our Team!
...and make a difference in the life of an animal in need by making animal care and protection your job!
Apply for employment at the SPCA Monterey County today!

VETERINARY CLIENT CARE SPECIALIST (Full-time 40 hrs/wk: Monday – Friday, rotating start time of 7am/8am)

As a Client Care Specialist you be responsible for ensuring the Veterinary Clinic front office runs in an efficient and orderly manner through scheduling appointments, answering telephones, completing patient paperwork, and assisting customers. Processes administrative paperwork for the Clinic, order inventory and assist in the Veterinary Clinic as required. Ideal candidate will be bilingual in English/Spanish, dependable self-starter, with the ability to learn new duties. Animal husbandry background preferred. Must have current California Driver's License and be able to present clean DMV pull at time of interview. Salary range for this position is \$18.50-\$20.00/hour DOE

CUSTOMER CARE SPECIALIST (Fulltime 40 hrs/wk: Saturday – Wednesday, 8:30am -5pm)

We are looking for an outgoing and welcoming Customer Care Specialist, who will be participating in the adoptions and surrenders of hundreds of homeless animals a year in our Pet Adoption and Intake Center. Experience in customer service/hospitality field is required. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Solid work history and ability to work a flexible schedule, including weekends and holidays, required. Must have current California Driver's License. Starting rate for this unique position is \$18.50 – \$20.00/hour DOE

KENNEL CARE SPECIALIST – (Part-time 20 hrs/wk Friday- Tuesday, 8am-12pm)

We are looking for a dedicated individual to work with the entire Shelter staff to clean kennels and cages, feed and water a variety of domestic **dogs and cats**, in accordance with established quality animal care and husbandry standards under the supervision of the Shelter Manager. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Animal husbandry background preferred. Solid work history and ability to work a flexible schedule, including weekends and holidays, required. Must have current California Driver's License. Starting rate for this position is \$18.50 - \$20.00/hour DOE

TLC KENNEL CARE TECHNICIAN – (Part-time 20 hrs/wk Friday- Tuesday, 8am-12pm)

We are looking for a dedicated individual to work with the entire Shelter staff to clean kennels and cages, feed and water a variety of domestic **dogs** in accordance with established quality animal care and husbandry standards under the supervision of the Behavior & Training Manager. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Animal husbandry background preferred. Solid work history and ability to work a flexible schedule, including weekends and holidays, required. Must have current California Driver's License. Starting rate for this position is \$18.50- \$20.00/hour DOE

The SPCA Monterey County conducts Pre-employment Criminal Background Checks and Drug Screenings
The SPCA Monterey County is proud to offer all of its full time regular employees a comprehensive compensation package, including full medical, dental and vision coverage, life insurance, participation in a tax-deferred 403(b) retirement program, and paid sick, vacation and holiday leave.

PLEASE SEND YOUR RESUME TODAY TO:

SPCA Monterey County, Attn: Human Resources, P.O. Box 3058, Monterey, CA 93942

Fax to: (831) 373-8613, email to: ggaluppo@spcamc.org or visit us on the web at:

www.SPCAmc.org