



September 16, 2020

Love Animals? Then Come Join Our Team!

...and make a difference in the life of an animal in need by making animal care and protection your job!

Apply for employment at the SPCA Monterey County today!

VETERINARY ASSISTANT Full-time (40 hours a week)

As an Veterinary Assistant you will work behind the scenes providing quality veterinary care to the hundreds of animals adopted each year. Responsible for assisting with surgery monitoring, recovery, daily cleaning, prepare surgery packs, lift and transport animals and assist in receptionist area when needed. Ideal candidate will be dependable self-starter, with the ability to learn new duties. **Animal husbandry background and previous clinic experience a must.** Solid work history and ability to work a fulltime, 7:00am -3:30pm, Tuesday – Saturday work schedule. Must have current California Driver's License and be able to present clean DMV pull at time of interview. Starting rate for this unique position is \$15.60/hour.

CLIENT CARE SPECIALIST Full-time (40 hours a week)

As a Client Care Specialist you be responsible for ensuring the Veterinary Clinic front office runs in an efficient and orderly manner through scheduling appointments, answering telephones, completing patient paperwork, and assisting customers. Processes administrative paperwork for the Clinic, order inventory and assist in the Veterinary Clinic as required. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Animal husbandry background preferred. Must have current California Driver's License and be able to present clean DMV pull at time of interview. Starting rate for these positions is \$15.60/hour.

ANIMAL CARE SPECIALIST (Fulltime 40 hours a week)

Join our team working behind the scenes providing quality animal care to the hundreds of animals housed in our shelter each year. Work with the entire Animal Care staff to clean kennels and cages, feed and water a variety of domestic animals and livestock, restock animal supplies, assist with medicating sick animals, assist with the training of new employees and restrain animals for examinations, vaccinations and euthanasia, in accordance with established quality animal care and husbandry standards under the supervision of the Animal Care manager. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Animal husbandry background preferred. Solid work history and ability to work a flexible schedule, including weekends and holidays, required. Must have current California Driver's License. Starting rate for this position is \$15.60/hour.

CUSTOMER CARE SPECIALIST

We are looking for an outgoing and welcoming Customer Care Specialist, who will be participating in the adoptions and surrenders of hundreds of homeless animals a year in our Pet Adoption and Intake Center. Experience in customer service/hospitality field is required. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Solid work history and ability to work a flexible schedule, including weekends and holidays, required. Must have current California Driver's License. Starting rate for this unique position is \$15.60/hour.

The SPCA Monterey County conducts Pre-employment

Criminal Background Checks and Drug Screenings

The SPCA Monterey County is proud to offer all of its full time regular employees a comprehensive compensation package, including full medical and dental coverage, life insurance, participation in a tax-deferred 403(b) retirement program, and paid sick, vacation and holiday leave.

PLEASE SEND YOUR RESUME TODAY TO:

SPCA Monterey County, Attn: Human Resources, P.O. Box 3058, Monterey, CA 93942

Fax to: (831) 373-8613, email to: ggaluppo@spcamc.org or visit us on the web at: www.SPCAMc.org