



January 27, 2020

Love Animals? Then Come Join Our Team!
...and make a difference in the life of an animal in need by making animal care and protection your job!
Apply for employment at the SPCA for Monterey County today!

DEVELOPMENT MANAGER

The Development Manager is responsible for growing The SPCA for Monterey County's donor base, retaining ongoing support and strengthening relationships with current donors. S/he develops and manages the annual mail and online giving programs and is accountable for meeting revenue goals as determined on an annual basis. Oversee annual Bow Wow & Meow Donor Appreciation Breakfast in conjunction with Vice President, Development and Community Outreach team. Research grant opportunities, write and submit grant proposals and report as required by Foundation. Supervise Events Manager and Development Assistant. Have a solid Development work history and have strong computer skills, with advanced level experience working with Raisers Edge, RE NXT, and Luminare Online. Significant experience working with graphic design software, Microsoft Word, Excel, Google Docs. Starting rate for this position is \$73,000 - \$85,000/yr DOE.

HUMANE INVESTIGATIONS MANAGER

The Humane Investigations Manager is responsible for investigating, preparing for prosecution, and educating the public on cases of animal cruelty and neglect. The Humane Investigations Manager coordinates all aspects of investigations, evidence collection, search warrants, probation searches, and arrest warrants always mindful of the law and liability risks to the SPCA for Monterey County. The Manager leads and directs the Humane Investigation team, is also responsible for hiring and training Humane Officers, completing monthly investigation reports, the department budget and department reviews. Ideal candidate will have a prior law enforcement work history and ability to work a flexible schedule, including weekends and holidays, when required. Must have clean driving record & current California Driver's License. Starting rate for this unique position is \$54,100 - \$58,500/yr DOE.

BENEFIT SHOP MANAGER

A Retail Manager is needed for The SPCA's Benefit Shop located in Carmel Rancho Square in Carmel. This position will be responsible for managing the day to day running of the shop, coordination of volunteers, processing, pricing and merchandizing of donated goods, and overseeing sales and shipping of online merchandise auctions. The ideal candidate will be a dependable self-starter, willing to take and give direction, and have the ability to learn new duties. A strong store retail and merchandizing background a must, a background in online sales, auctions and merchandizing preferred. A solid work history and ability to work a flexible work schedule required. Must have current California Driver's License. Starting rate for this position is \$54,100 - \$57,000/yr DOE.

MAINTENANCE ASSISTANT Part-time (20 hours a week)

Assist in the all activities related to the regular and preventative maintenance of SPCA buildings and their systems to include heating, air conditioning, ventilation, lighting, electrical, mechanical, plumbing, well & water systems, boilers, welding, painting, equipment installation & repair. Monitors and assures compliance with all established facility and vehicle safety, performance and appearance standards. Ideal candidate will be dependable self-starter, with the ability to learn new duties. Solid work history and ability to work a flexible schedule, including weekends and holidays, required. Must have current California Driver's License. Starting rate for this unique position is \$18.00-\$20.00/hour, DOE

REGISTERED VETERINARY TECHNICIAN

Take a hands-on role in reducing the population of homeless dogs and cats each year with this rare opportunity in our Veterinary Clinic and Shelter for a Registered Veterinary Technician. Qualified applicants **must be a California State Certified Licensed RVT**, with previous experience working in veterinary clinic. Ideal candidates will be self-motivated, able to multi-task, have excellent clinical skills and work well with others. California Driver's License and clean driving record required. This position is an eight-hour day, five days a week work shift. Starting rate for this position is \$25.00 - \$30.00/hour DOE.

The SPCA for Monterey County conducts Pre-employment Criminal Background Checks and Drug Screenings

The SPCA for Monterey County is proud to offer all of its full time regular employees a comprehensive compensation package, including full medical and dental coverage, life insurance, participation in a tax-deferred 403(b) retirement program, and paid sick, vacation and holiday leave.

PLEASE SEND YOUR RESUME TODAY TO:

SPCA for Monterey County, Attn: Human Resources, P.O. Box 3058, Monterey, CA 93942
Fax to: (831) 373-8613, email to: ggaluppo@spcamc.org or visit us on the web at: www.SPCAMc.org